



APPLICATION FORM FOR UNDERGRADUATE DEGREE PROGRAMME 2017/2018

For Office Use Only:	Application Fees <input type="checkbox"/> Paid <input type="checkbox"/> Not Paid	Application:
Date Received:	If paid, Receipt No:	<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete
Admission: <input type="checkbox"/> Offered <input type="checkbox"/> Not offered <input type="checkbox"/> For Consideration		Ref. No.
If not offered or left for consideration, reasons:		ZU/ADMISSION/
Any other remarks (if any)		Verification of the Application Signature:
		Date:

Note to the applicant:

Please type or write in **BLOCK (CAPITAL) LETTERS** and submit completed Application Forms by July, 31st 2017

Surname First Name Middle Name/s.....

PROGRAMME APPLIED FOR	Areas of Specialisations:	
BACHELOR OF LAWS (LLB)	<input type="checkbox"/> Integrated Common Law and Shariah	
BACHELOR OF ARTS (BA)	<input type="checkbox"/> Economics <input type="checkbox"/> Islamic Banking and Finance <input type="checkbox"/> Languages with Education <input type="checkbox"/> International Relations & Diplomacy	<input type="checkbox"/> Public Administration <input type="checkbox"/> IT with Education <input type="checkbox"/> Social Work <input type="checkbox"/> Information Sciences
BACHELOR OF BUSINESS ADMINISTRATION (BBA)	<input type="checkbox"/> Accounting & Finance <input type="checkbox"/> Procurement & Logistics Management	<input type="checkbox"/> Marketing <input type="checkbox"/> Business Information Technology
BACHELOR OF SCIENCE(B.Sc.)	<input type="checkbox"/> Computer Engineering & Information Technology	<input type="checkbox"/> Telecommunication Engineering
BACHELOR OF SCIENCE IN NURSING Bsc (N)	<input type="checkbox"/> Nursing	

CHECKLIST

Please submit all the following items along with the Application Form; failure may lead to unnecessary delay or even rejection of your application. Please tick (√) in the appropriate boxes to indicate items that have been enclosed.

- i. Non-refundable application processing fee of US\$10.00 (**US\$ 20.00 for non Tanzanians**) in the form of Bank Draft / Postal Order / International Money Order payable to Zanzibar University. Proof of payment should be attached with the application.
- ii. **Certified copies** of Secondary School Certificates ('O' Level);
- iii. **Certified copies** of any other advanced certificate (e.g., 'A' Level or its equivalent);
- iv. **Certified copies** of School Leaving Certificate/s
- v. **Certified copy** of Birth Certificate; and copy of applicant's Passport (for non Tanzanians);
- vi. **Certified and translated copies** into English of Academic Certificates obtained in Languages other than English
- vii. Guarantee of Sponsorship;
- viii. Recommendation.

PERSONAL DETAILS

Name (as stated in academic papers) Surname		Sex <input type="checkbox"/> Female
First Name Middle Name/s.....		<input type="checkbox"/> Male
Citizenship:	Date & Place of Birth:	Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others(please specify)
Country of Residence:		
Telephone No.:	Fax. No.:	E-mail Address:
Address Permanent: For correspondence (if different from the above):		
Disability/Special Medical Needs: <i>(Please mention any disability/health problems you have suffered and when, so that the University can take care of you accordingly)</i> Health/Disability Year:		

B. ACADEMIC BACKGROUND*

i) 'O' LEVEL / SECONDARY SCHOOL				ii) Other Qualifications (e.g., 'A' LEVEL / DIPLOMA OR EQUIVALENT)		
Subjects	Grades	Period of Study		Subjects	Grades	From To (Date)
		From (Date)	To			
General Requirement: A minimum of 3 credit passes in approved subjects at 'O' Level				General Requirement: A minimum of 2 principal passes at 'A' level with at least 2 points, Or equivalent.		

Special Faculty Requirements:

BBA, BBIT & BA (Economics): Pass in Mathematics with at least 'C' at "O" level or 'S' at "A" level. **LLB:** Pass in English or History at 'O' or "A" Level

Please enclose certified copies of all certificates, degrees and transcripts otherwise your application will be considered **incomplete and therefore will not be processed. All documents that are not in English must be accompanied by certified English translation.*

iii) Additional Qualifications

a) If you have attended any other Institutions of Higher Learning, please list them in chronological order

Name of School/Institution	Period of Study		Certificate/Diploma & Date Obtained
	From (Month & Year)	To (Month & Year)	

b) Other information:

If you have additional qualification/s or achievements (such as in extra curricular activities) to support your application, kindly attach them.

C. DISCIPLINARY ACTION

Have you ever been subjected to any academic or disciplinary action?

No Yes

If Yes, please explain giving dates and other relevant details (you may use extra sheet if necessary)

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D. WORKING EXPERIENCE (Please use a separate sheet if you need more space)

Position Held and Nature of Work	Employer	Address, Phone/ Fax	Duration	
			From	To

E. FAMILY DETAILS

Name of Father/Guardian/Spouse:	Citizenship:	
	At Birth	Current (if different)
Occupation:	Permanent Address:	Phone/e-mail/Website:

F. FINANCE

i. Who will be paying your fees and providing funds for living expenses?
 Self Other; please write down the name of your sponsor and his/her address

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ii. Please attach a written guarantee from the financial sponsor that he/she will pay the University Fees and your other living expenses.

Note: The University will not be responsible for securing funds to finance the studies of any prospective student. This will be the sole responsibility of the student during the entire study period.

G. RECOMMENDATION

This part should be filled by a person who knows you well. The recommendation should be preferably from a school you have studied or from an organization you have worked/community/religious leader who knows you well.

Please comment on applicant’s conduct and behaviour, as well as attitude when living with others.

Remarks:

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Name:
Organisation:
Address:

Title:

Tel. No:

Website:

E-mail:

H. DECLARATION

I hereby attest that I have personally filled in this Application Form. I declare that the information contained herein is complete and accurate to the best of my knowledge.

I understand that withholding or giving false information will make me ineligible for admission and future enrolment, or may lead to prosecution.

I further understand that filling this form does not grant me direct entry to the degree programme of Zanzibar University; I will be required to fulfil all University requirements prior to being admitted into the degree programme.

I also understand that Zanzibar University strives to maintain its status as the centre of excellence in both academic and virtue and I am ready to support that in words and deeds. Upon getting admission I am ready to follow all Rules and Regulations set and reviewed by the University Authority as the need arises.

Applicant’s Signature: **Date:**.....

Witness: Name:..... Signature:.....Date:.....

Upon completion, please send this form to:
THE DEPUTY VICE CHANCELLOR (ACADEMIC)
ZANZIBAR UNIVERSITY
P.O.BOX 2440
ZANZIBAR - TANZANIA.

Website: www.zanvarsity.ac.tz
Email: info@zanvarsity.ac.tz
:admission @zanvarsity.ac.tz