

Secretariat of the Executive Committee of the Council

To : President, ZANUSO;
All University Students

From : DVC Administration

Date : 2nd February, 2018

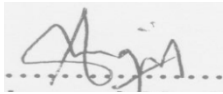
Assalam Alaykum

RE : **UNREGISTERED STUDENTS AND SEMESTER ONE FINAL EXAMINATIONS
OF THE ACADEMIC YEAR 2017/18**

1. The Executive Committee of the Council met on 1st February, 2018 to discuss among other items the request of students to review the new fees structure. The request was presented by the President of ZANUSO.
2. The Committee explained to the President of ZANUSO the economic reasons that hve led the University to increase the fees. It was also made clear that the actual increase of the fee is less than two percent per year since the fees were last reviewed six year ago. In addition to that the University does not receive any grant from the Government and depends entirely on the fees paid by students to support its current expenditure.
3. New sources of income are being studied for implementation and when the conditions are economically favourable the fees will not need to be changed apart from adjustments for inflation and to meet new demands which are beyond the control of the University.
4. It must be emphasized that **students who are not registered cannot be regarded as students of Zanzibar University** and therefore have no right to be present in the University attending classes. Any work done by them cannot be counted towards meeting any requirements of any course.

5. In order to lessen the gravity of the situation the Council has granted the following:
- a) All **unregistered students sponsored by two loans board** will be allowed to register before sitting for their semester one final examinations but the remaining portion of their fees should be paid before starting next semester. These students are allowed to register because their Loan Boards have partially paid the required fees;
 - b) All **unregistered students privately sponsored** are required to pay the registration fees and the installment of other fees as outlined by the office of Finance designed to help the students in financial difficulties. Failure to do so will not only cause them to be barred from sitting for the semester one final examinations but will also render their presence in the class rooms as being a disciplinary offence.
6. Please make sure that your financial commitments are met as soon as possible and **not later than 7th February, 2018.**

Kind Regards



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Ahmad M. Ali
DVC Administration

C.c: Vice Chairman of the Council;
Vice Chancellor;
DVC Academic Affairs;
Deans and Directors;
Dean of Students;
Admissions Officer;
Examinations Officer;
Director of Finance.